



## ***APPLICATION PACKET CHECKLIST***

Application packets must be received no later than Wednesday, May 20, 2009, 1700. Application packets must include the following:

\_\_\_\_\_ **Application for Employment**

- Sign and date
- Resume may be included
- Copies of certificates *specific to position* should be included

\_\_\_\_\_ **Confidential Disclosure Report**

- Sign and have a witness sign for you

\_\_\_\_\_ **You will need to provide us:**

- A complete driving abstract available from your local Department of Licensing
- A copy of your current/valid driver's license
- A copy of your current/valid proof of auto insurance

\_\_\_\_\_ **Application Fee of \$20.00**

- Checks should be made payable to Pacific County Fire District 1
- Application fee is non-refundable

A thorough review of your application packet will be conducted. If you meet the minimum requirements, you will receive an invitation to participate in the testing process scheduled for Saturday, May 30, 2009. Specific details regarding the testing process and schedule will be included in the invitation to test letter.

***Faxed application packets will not be accepted***

**Check us out on the web  
[www.pcf1.org](http://www.pcf1.org)**